

June 24, 2014

Stacie Loucks Director of the Department of Excise and Licenses City and County of Denver Stacie.loucks@denvergov.org

Dear Ms. Loucks:

After discussion for several weeks by a working group of Inter-Neighborhood Cooperation members who have had a great deal of experience in working with liquor, cabaret and marijuana licensing issues with the Department of Excise and Licenses, the thirty-five Delegates present at the May 10 monthly INC Meeting voted unanimously to recommend the following items to you:

- 1. The Department of Excise and Licenses should provide better training to hearing officers, particularly to encourage more consistency in recommendations.
- 2. Excise and Licenses should notify registered neighborhood organizations about show-cause and revocation hearings and allow RNO representatives and other residents to testify at such hearings.
- 3. Excise and Licenses should include active telephone numbers, e-mail addresses, ZIP codes, printed names and legible signatures for all applicants so that RNOs can communicate with applicants well in advance of hearings.
- 4. Excise and Licenses should send floor plans and maps of designated areas to RNOs for all liquor, cabaret and marijuana applications.
- 5. Excise and Licenses needs to have sufficient budget for adequate staff to handle all of the licenses that it deals with and to enforce against violations.
- 6. All Excise and Licenses staff need to be adequately trained about all liquor, cabaret and marijuana policies, procedures, regulations and notifications.
- 7. Excise and Licenses should accept the offer of Inter-Neighborhood Cooperation to provide some computer-expert INC members to test-drive the Acella software program before it is implemented for liquor, cabaret and marijuana applications.

We look forward to your attendance at the INC Zoning and Planning Committee on Saturday, June 28 when we will discuss these and other issues with you.

Respectfully yours,

President, INC

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