

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 12/14/2020

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Grants approval to lease space at 1000 S. Lowell Boulevard to Southwest Improvement Council

3. Requesting Agency: Department of Finance / Division of Real Estate

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Lisa Lumley
Email: lisa.lumley@denvergov.org	Email: lisa.lumley@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Leases a portion of 1000 S. Lowell Blvd to Southwest Improvement Council through 12/31/2021. The space will be used as a community center. This is a nominal lease. The City Attorney's Office has determined that nominal consideration is \$10. All leases when amended will be updated to reflect this change.

6. City Attorney assigned to this request (if applicable):

Maureen McGuire

7. City Council District:

District 3, Jamie Torres

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0011

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Lease Agreement

Vendor/Contractor Name: *Southwest Improvement Council, Inc.*

Contract control number: *FINAN-201952617-00*

Location: *1000 S Lowell Blvd*

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
2 year: January 1, 2020 through December 31, 2021

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$20.00	\$0.00	\$20.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
<i>January 1, 2020 -Dec 31,2021</i>	<i>N/A</i>	<i>Dec 31, 2021</i>

Scope of work:

Provide space for Community Center use. SWIC has occupied the premises since 1993 for \$1/yr. New lease updated certain required lease terms.

Was this contractor selected by competitive process? *No* **If not, why not?** *Vendor currently has occupancy agreement with City*

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? *None*

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0011

Date Entered: _____

EXECUTIVE SUMMARY – FINAN-201952617-00 Southwest Improvement Council

Southwest Improvement Council (“SWIC”), housed in the Westwood Community Center at 1000 S. Lowell Blvd, provides programs and services to the local community including a food bank, packaged meals for seniors, and housing counseling and classes, focusing on underserved populations including the elderly.

SWIC has operated at this location since 1993; its prior lease has expired. At the end of this lease term on December 31, 2021, Real Estate plans to undertake an RFP process to provide an opportunity for community-based service providers to lease and operate the space. SWIC may be a bidder in this process, as well as complementary or competing organizations.

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR21 0011

Date Entered: _____

Revised 03/02/18